

**INSTRUCTIONS FOR REQUESTING USE OF ACADEMIC FACILITIES  
(FOR UL DEPARTMENTS)**

**Secure all signatures**

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**The Vice President for Administration & Finance's approval is needed for the following:**

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UNIVERSITY OF LOUISIANA AT LAFAYETTE  
REGULATIONS FOR USE OF UNIVERSITY ACADEMIC FACILITIES

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UNIVERSITY OF LOUISIANA AT LAFAYETTE  
REGULATIONS FOR USE OF UNIVERSITY ACADEMIC FACILITIES  
ON EVENINGS, WEEKENDS AND/OR UNIVERSITY HOLIDAYS

REQUEST FOR USE OF ACADEMIC FACILITIES  
(FOR UL